LAFAYETTE
interior fashions™

genesis ®
Roller & Roman Shades

Installation Instructions

*Click **BACK** on any page to return to the Table of Contents*

genesis®

Custom Window Shades

Installation Instructions

Small Cassette, Modern, Modern Plus, and Large Cassette

LAFAYETTE interior fashions

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.

Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction.
Contents of your hardware package may vary depending on options chosen.
Additional fasteners may be needed on your specific mounting surface.
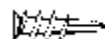
Tools

Pencil   Screw Driver   Level   Measuring tape   Drill

Fasteners

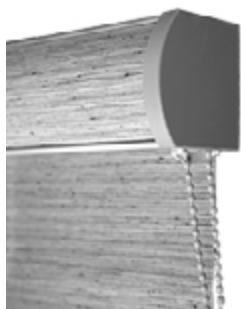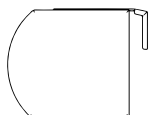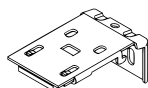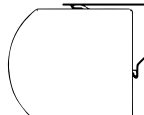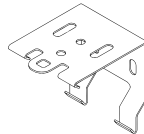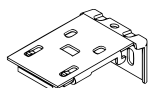wood (provided)   drywall plaster (not provided)   metal (not provided)
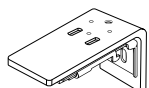
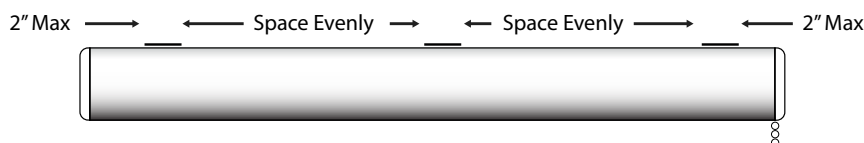## Your Shade

Small Cassette

Large Cassette

Modern Cassette

Modern Plus Cassette

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| Step 1 | **Space Brackets in Window** |

Measure 2" in from each end of the headrail and mark the bracket location on the mounting surface. Space additional brackets evenly between the end brackets.

2" Max →   ← Space Evenly →   ← Space Evenly →   ← 2" Max

If spacer blocks are being used, place in between mouting surface and brack before attaching with screws

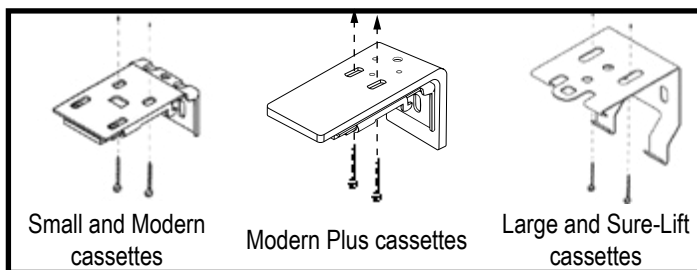| Shade Width	Brackets Required	2-on-1 Headrail
15" - 48"	2	If using 2-On-1 headrail option, a center bracket is required at center gap.
48 1/16" - 72"	3	
72 1/16" - 90"	4	
90 1/16" - 120"	5	
120 1/16" - 156"	6	

| Step 2 | **Install the Brackets** |

Use two screws (and appropriate fasteners if needed) to attach each installation bracket to the top of the window. Brackets **must** be level and aligned.
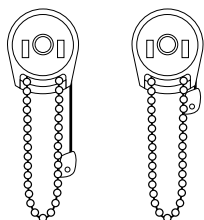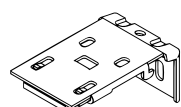
Outside Mount
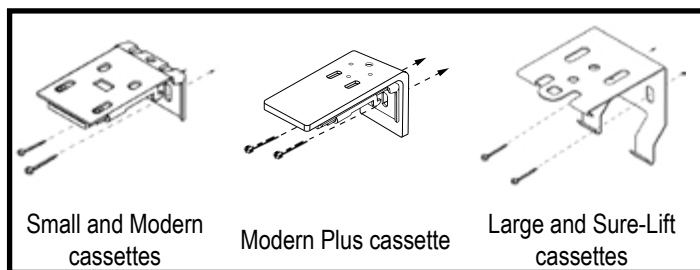
Small and Modern cassettes

Modern Plus cassette

Large and Sure-Lift cassettes

Inside Mount

Small and Modern cassettes

Modern Plus cassettes

Large and Sure-Lift cassettes

| Step 3 | **Install the Shade** |

Make sure that the shades are rolled up to the roller before installation

Too Low   **Correct**
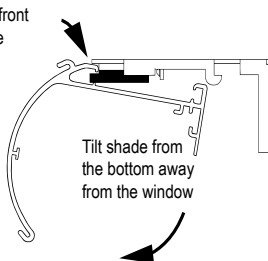
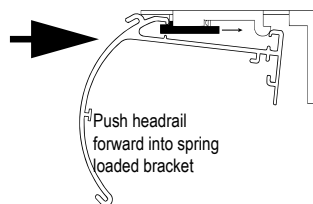**Small, Modern and Modern Plus Cassettes**

Small and Modern Cassettes
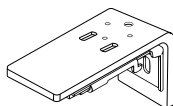
Modern Plus cassette

Insert the spring loaded tab on the bracket into the front groove on the top of the headrail
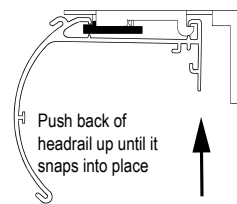
*headrails shown from side without shade or end caps.

Tilt shade from the bottom away from the window
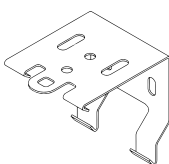
Push headrail forward into spring loaded bracket

Push back of headrail up until it snaps into place

Large and Sure-Lift Cassettes
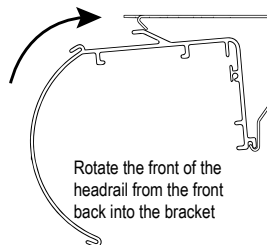
*headrails shown from side without shade or end caps.

Large and Sure-Lift
Casettes

Tilt the front of the
headrail Down
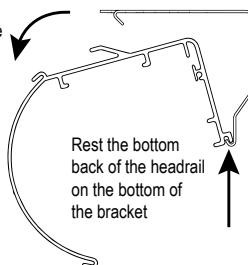
Rest the bottom
back of the headrail
on the bottom of
the bracket

Rotate the front of the
headrail from the front
back into the bracket
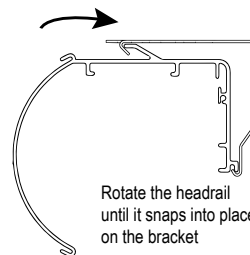
Rotate the headrail
until it snaps into place
on the bracket

Important: After Cassettes are installed check Each Bracket to make sure they are properly installed
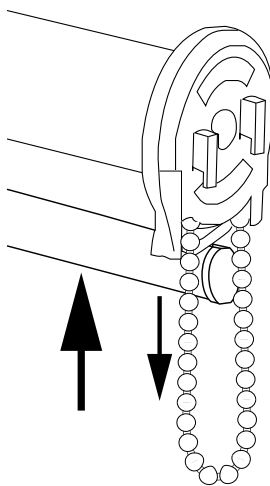and the Cassette is properly seated to ensure proper operation

| Step 4 | **Operate the Shade** |

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the headrail is level.
If headrail is level and the shade still skews, it may require shimming.
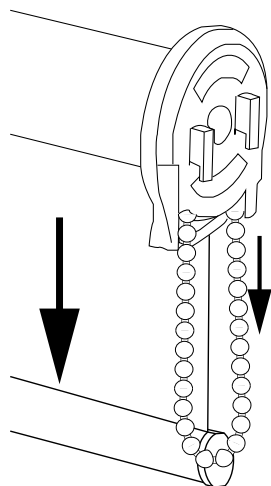
Accu-Rise
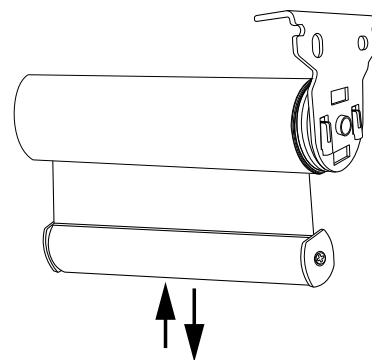
Pull gently on the back side of
the chain to to lower it.
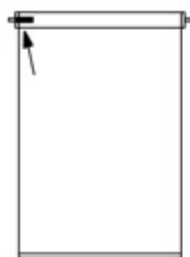
Pull gently on the front side of
the chain to to raise it.

Pull Accu-Rise shade gently from
the center of the shade to lower
it. Push up from center to raise it.

Cassette not shown for clarity

Shimming

If shade veers toward the right (Fig. A)

Lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
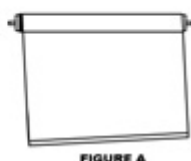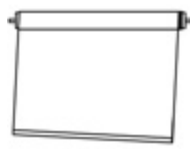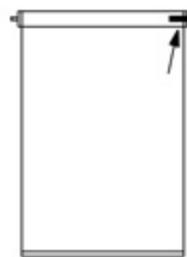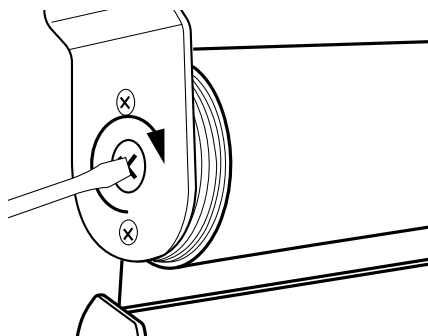
FIGURE A

If shade veers toward the left (Fig. B)

Lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.
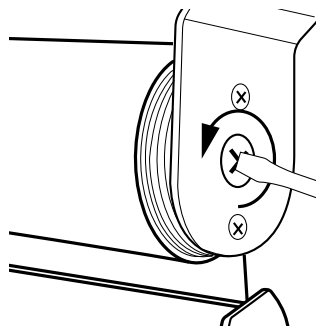
FIGURE B

EZ Lift

Adjust Tension

Remove any Bracket Covers and locate Control Side

If control side is on the left, the tension is set Counter Clockwise

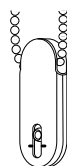Start with a Quarter Turn and then raise and lower to check tension until proper tension is achieved

If control side is on the right, the tension is set Clockwise

Start with a Quarter Turn and then raise and lower to check tension until proper tension is achieved
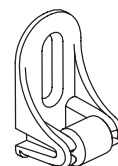
Step 5

Install Cord Tensioner, Hold Downs

Cord Tension Lock

See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

Shade Removal

Small and Modern Cassettes

Push the headrail in toward the spring loaded bracket

Tilt bottom of the shade down and away from the bracket to remove

Large and Sure-Lift Cassettes

Insert a flat blade screwdriver into the middle of the bracket under the tab

Tilt top of the shade down and away from the bracket to remove
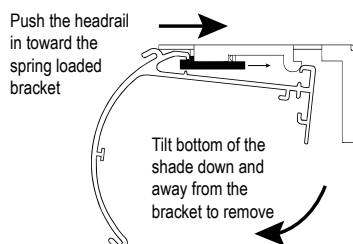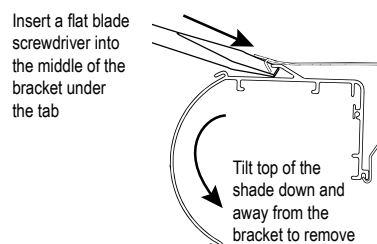
genesis®

Installation Instructions

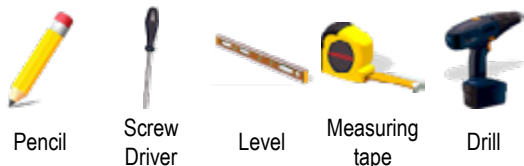### R-Series Clutch

LAFAYETTE interior fashions™

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
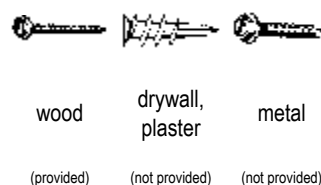
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on
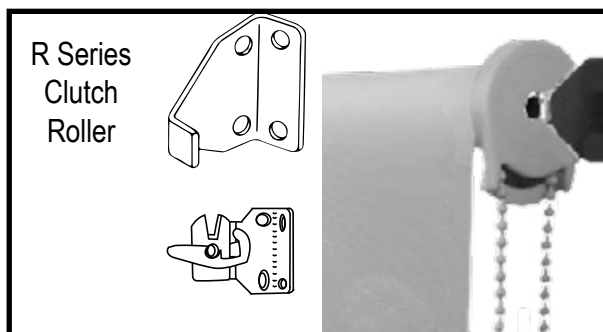options chosen. Additional fasteners may be needed on your specific mounting
surface.

Tools

Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade
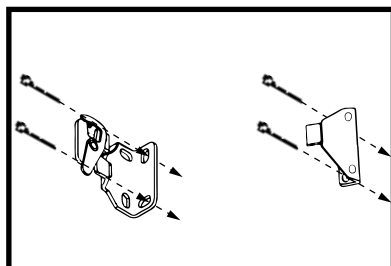
R Series
Clutch
Roller

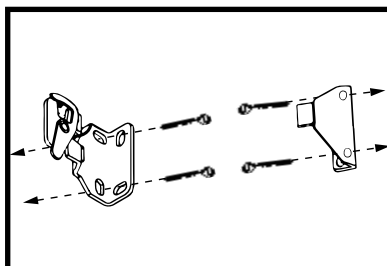## Step 2   Install Brackets

Clutch Installation brackets are universal and can be used for inside, outside, ceiling, and reverse roll mounting.
Attach brackets with screws to window frame, molding, wall, or ceiling.
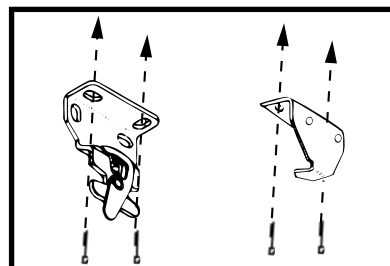Ensure that brackets are mounted level and flat against mounting surface so they are not at an angle

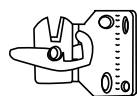**Outside Mount**   **Inside Mount**   **Ceiling Mount**
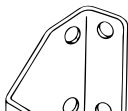
If the clutch is on the Left, reverse the bracket position.

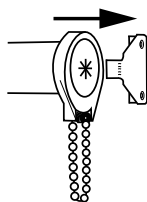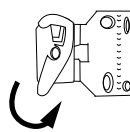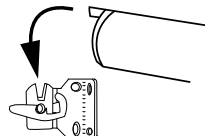| Step 3	**Install the Shade**

Lower the lug on end plug onto the "V" of the locking bracket

Push the clutch straight onto the flat tab of the bracket.

The bottom of the clutch should always point straight down
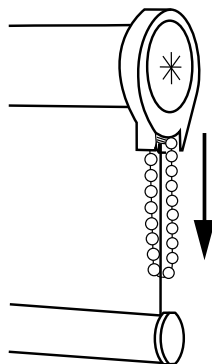
Retainer Arm bracket

Tabbed bracket

Turn Retainer Arm on bracket until the lug is enclosed

The shade should fit securely in the brackets with just a little play.

Step 4	**Operate the Shade**

Pull gently on the back side of the chain to to lower it.
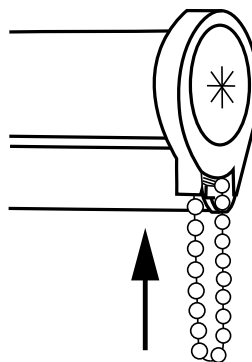
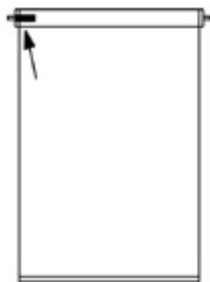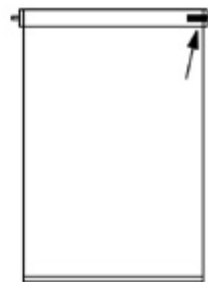Pull gently on the front side of the chain to to raise it.

Shimming

FIGURE A

FIGURE B

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
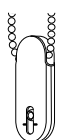
If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

Step 5	**Install Cord Tensioner, Hold Down**

Cord Tension Lock

See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

SL-Series Clutch and Accu-Rise

Thank You

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Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
Additional fasteners may be needed on your specific mounting surface.

Tools

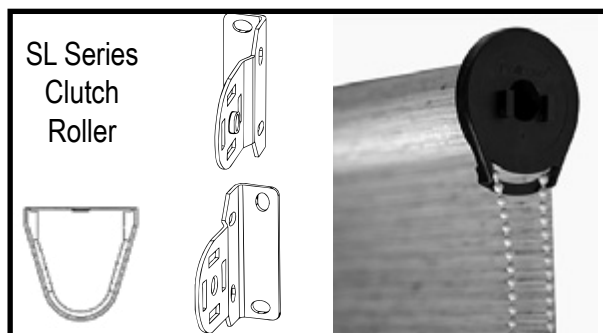| Pencil | Screw Driver | Level | Measuring tape | Drill |

Fasteners

| wood | drywall, plaster | metal |
| (provided) | (not provided) | (not provided) |

Your Shade
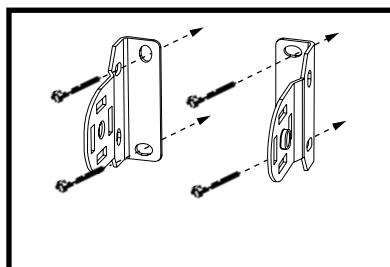
SL Series
Clutch
Roller

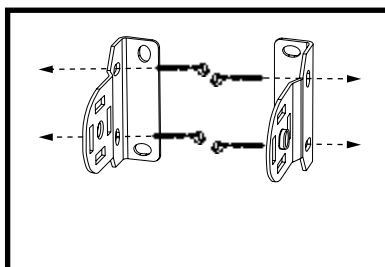### Step 1 — Install Brackets

Clutch Installation brackets are universal and can be used for inside, outside, ceiling, and reverse roll mounting.
Attach brackets with screws to window frame, molding, wall, or ceiling.
Ensure that brackets are mounted level and flat against mounting surface and not at an angle.
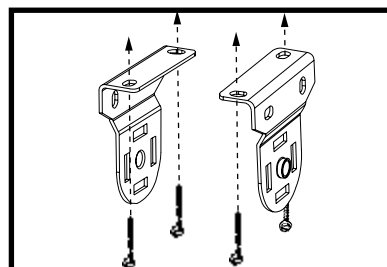
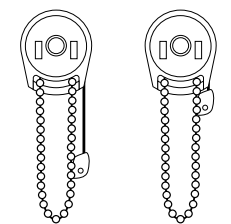**Outside Mount**   **Inside Mount**   **Ceiling Mount**

Make sure Brackets are mounted Level or the shade will not roll straight.
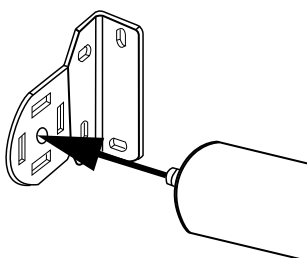
| Step 2 | **Install the Shade** |

Make sure that the shades are rolled up to the roller before installation
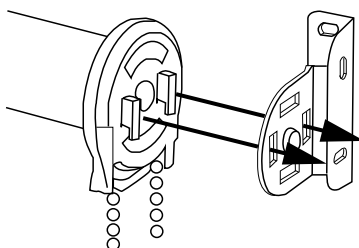
Too Low   **Correct**

Step 1

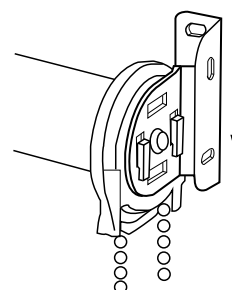Insert the Spring Loaded Pin end into the round hole in the bracket

Step 2

Keeping the pin end in the bracket, insert the Hook Arms on the clutch straight into the receiving slots on the bracket.

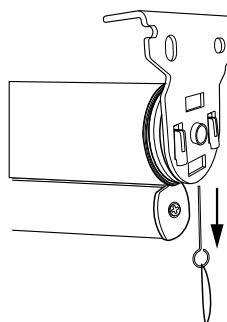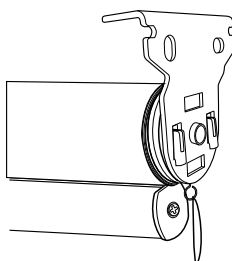The bottom of the clutch should always point down.

Step 3

Gently push the hook arms down onto the bracket to lock them in place.

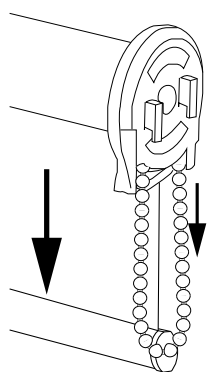**CAUTION:** DO NOT remove the retainer pin before shade is fully installed and seated in brackets

Accu-Rise

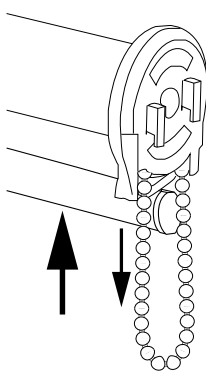Remove retainer pin after shade is fully installed and the hook arms are fully seated in the bracket.

| Step 3 | **Operate the Shade** |

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Accu-Rise

Pull Accu-Rise shade gently from the center of the shade to lower it. Push up from center to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level. If brackets are level and the shade still skews, it may require shimming.

BACK

Shimming

If shade veers toward the right (Fig. A)

Lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
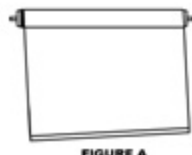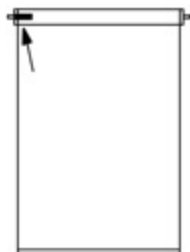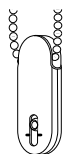
FIGURE A

If shade veers toward the left (Fig. B)

Lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.
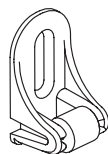
FIGURE B

Step 4	**Install Cord Tensioner, Hold Downs, Bracket Covers, Bead Stop**

Cord Tension Lock

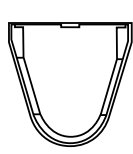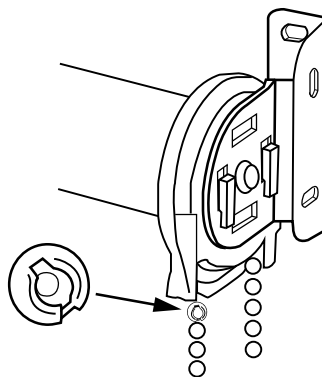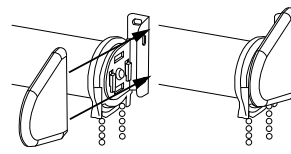See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

Bracket Covers

Slide Bracket Covers over the installation brackets until snapped into place.

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.

This will prevent the shade from being lowered beyond the desired length.

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Installation Instructions

Spring Roller
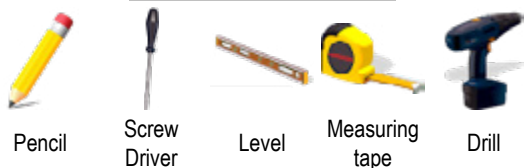
LAFAYETTE interior fashions

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
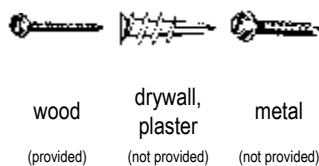
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
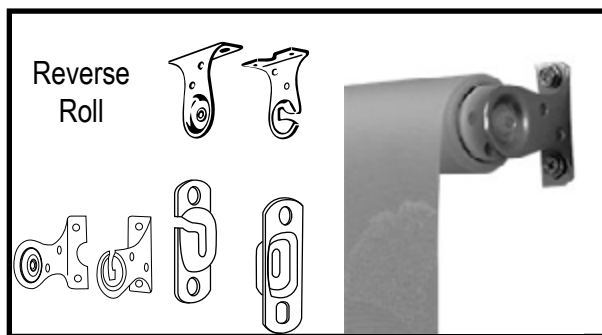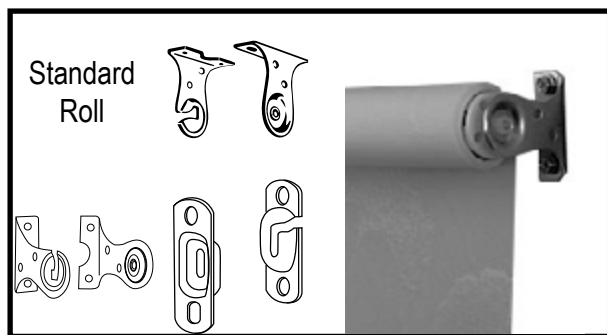Additional fasteners may be needed on your specific mounting surface.

Tools

| Pencil | Screw Driver | Level | Measuring tape | Drill |

Fasteners

| wood | drywall, plaster | metal |
| (provided) | (not provided) | (not provided) |

Your Shade
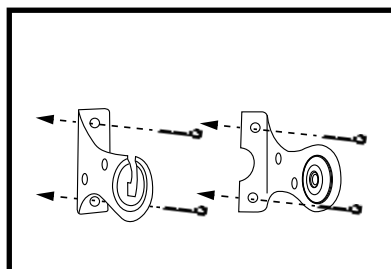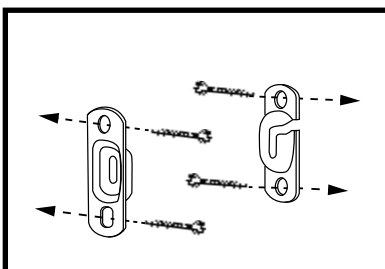
Standard Roll

Reverse Roll

Step 1   Install Brackets

Attach brackets with screws to window frame, molding, wall, or ceiling.
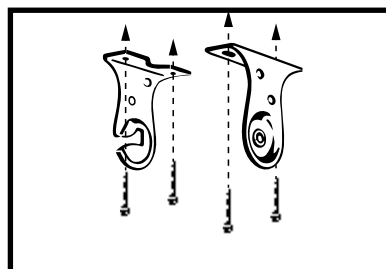Ensure that brackets are mounted level and flat against mounting surface and not at an angle.

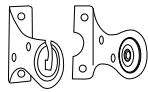**Outside Mount**   **Inside Mount**   **Ceiling Mount**

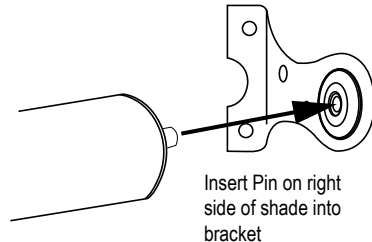Make sure Brackets are mounted Level or the shade will not roll straight.

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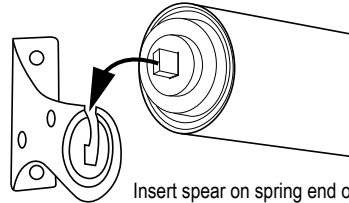## Step 2 — Install the Shade

Step 1
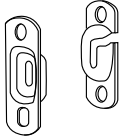
Outside/Ceiling Bracket

Insert Pin on right side of shade into bracket

Step 2

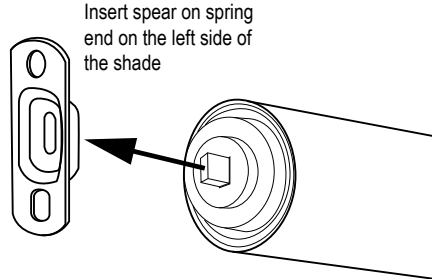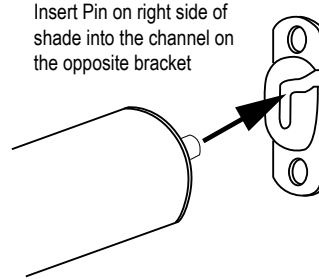Insert spear on spring end on the left side of the shade into the opposite bracket

Step 1

Insert spear on spring end on the left side of the shade

Inside Bracket

Step 2

Insert Pin on right side of shade into the channel on the opposite bracket

lower shade and Pin end down to the bottom of the bracket channel

Reverse Roll shades will have the brackets on opposite sides

Step 3 — Operate the Shade

Adjusting Roller Tension

Occasionally during shipping the spring in the roller may lose tension.
Use the following instructions to adjust the tension.

Draw shade down about 18" and remove from brackets

Roll up shade by hand and replace in brackets

When the shade does not roll up, the spring is too loose.
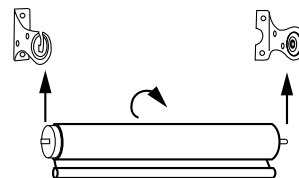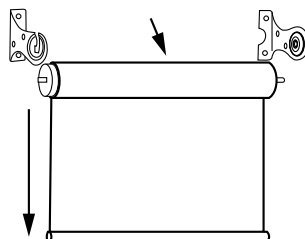
To Tighten:

When the shade rolls up too fast, the spring has too much tension.

Raise shade all the way up and remove from brackets

Unroll shade about 18" and replace in brackets

To loosen:

Repeat as necessary to achieve proper tension

All spring roller shades should be pulled from the bottom center of the shade.
If shade Skews left or right (does not roll up straight), check that the brackets are level.
If brackets are level and the shade still skews, it may require shimming.

Shimming

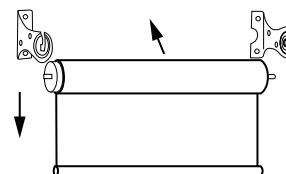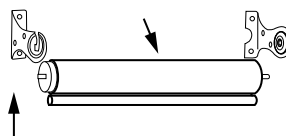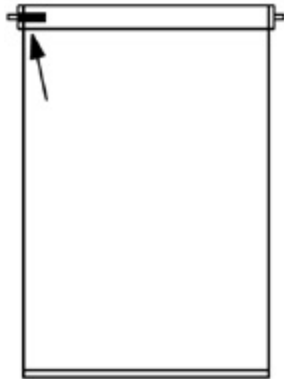If shade veers toward the Right
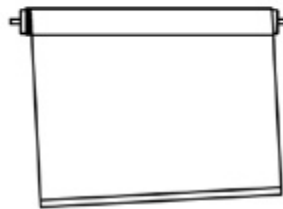
Lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

FIGURE A

If shade veers toward the Left

Lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

FIGURE B

Step 4	**Install Hold Downs**

Hold Downs
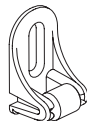
See Hold-Down installation instructions

Care and Cleaning

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.

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Custom Window Shades

Installation Instructions

3" and 4" Fascia

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.

Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
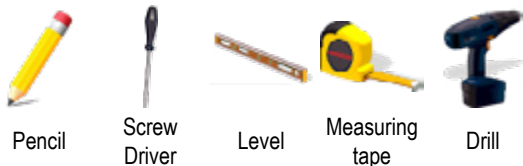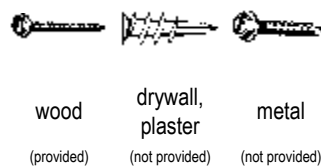Additional fasteners may be needed on your specific mounting surface.

Tools

Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade

3" and 4" Fascia
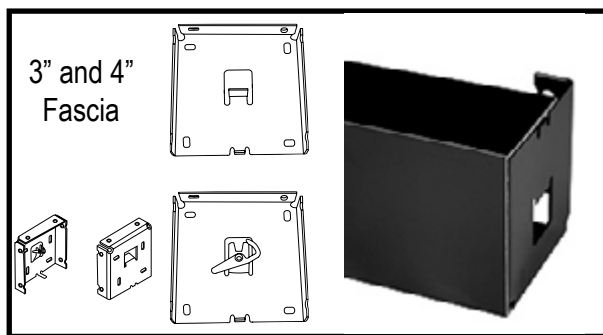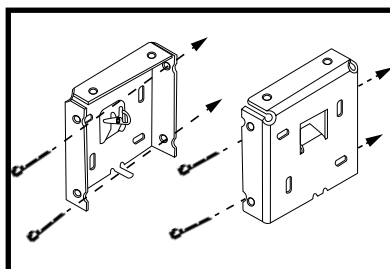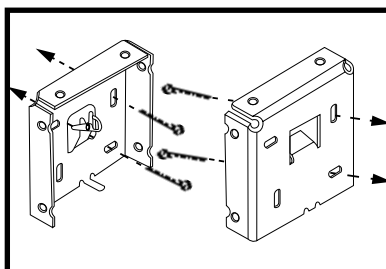
Step 1 — Install Brackets

The Open End of each bracket faces Downward, as shown below.
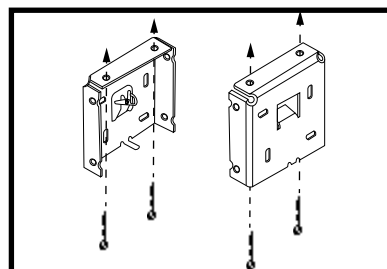Use at least two screws per bracket, and make sure screw heads clear the clutch.
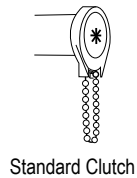
Outside Mount	Inside Mount	Ceiling Mount

Make sure Brackets are mounted Level or the shade will not roll straight.

Step 2	**Install the Shade**

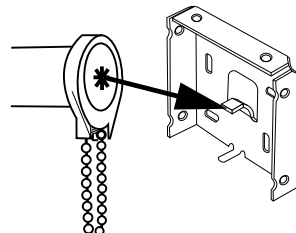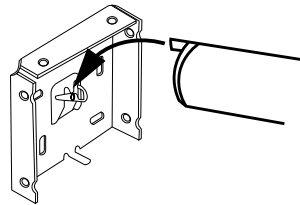**Standard Clutch**

Step 1

Push the clutch end of the shade straight onto the bracket with a tab

Step 2

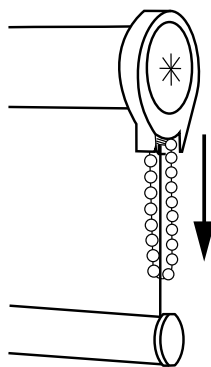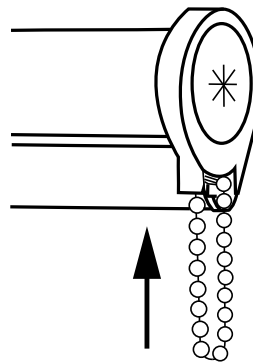Lower the other end of the shade onto the "V" of the bracket. Make sure it is seated properly

Step 3

With the shade seated in place turn the retainer arm to lock it securely

Step 3	**Operate the Shade**

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level. If brackets are level and the shade still skews, it may require shimming.

Shimming

FIGURE A

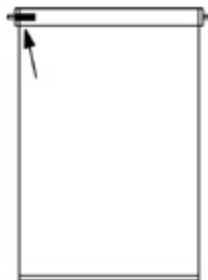**FIGURE B**

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

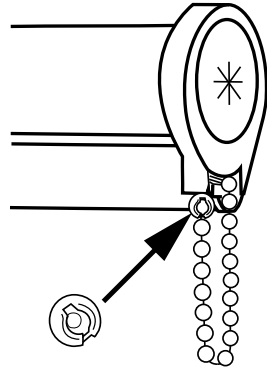| Step 4 | Install Cord Tensioner, Hold Down, Chain Stop |

Cord Tension Lock

See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.
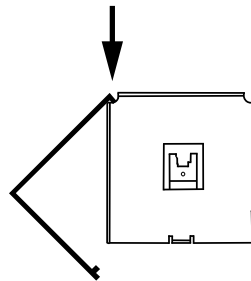
This will prevent the shade from being lowered beyond the desired length.

After the shade is installed and operates correctly, proceed to install the fascia

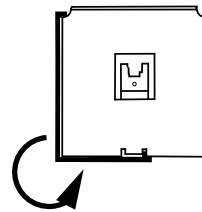| Step 5 | Install the Fascia |

Step 1

Tilt fascia so that the lip at the top of the fascia can rest into the slots in the top of the bracket
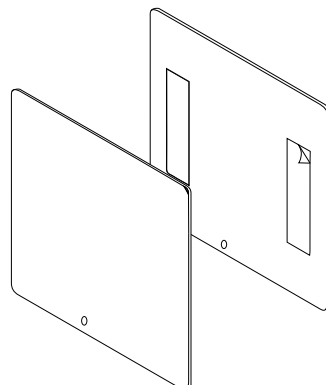
Step 2

Tilt the fascia forward until it snaps onto the bottom bracket tabs

| Step 6 | Install the Bracket Covers |

Outside Mount

Peel off the paper and affix the metal bracket cover to the fascia end

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Custom Window Shades

Installation Instructions

5" Fascia Single

LAFAYETTE interior fashions
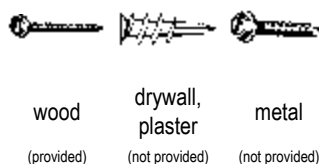
SL clutch and Motorized

Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
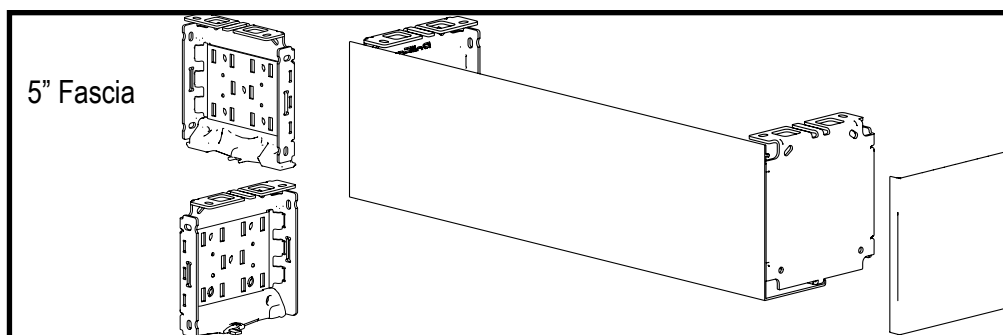Additional fasteners may be needed on your specific mounting surface.

Tools					Fasteners		
Pencil	Screw Driver	Level	Measuring tape	Drill	wood (provided)	drywall, plaster (not provided)	metal (not provided)
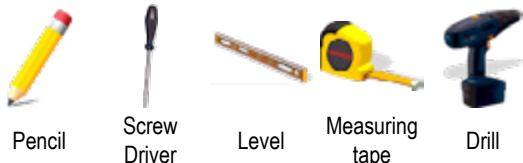
Your Shade — Single Shade SL/Motorized with 5" Fascia
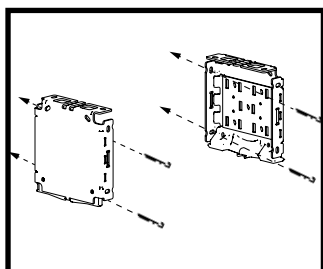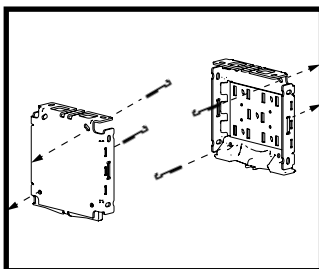

5" Fascia

Step 1 — Install Brackets

The Open End of each bracket faces Downward, as shown below.
Use at least two screws per bracket, and make sure screw heads clear the clutch.
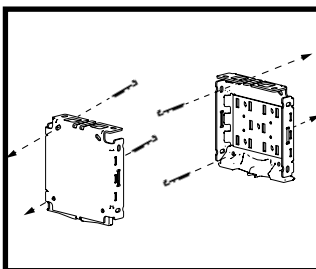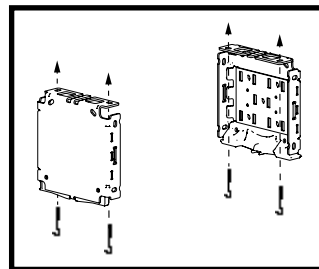
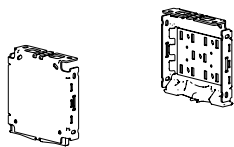| Outside Mount	Inside Mount	Partial Inside Mount	Ceiling Mount

Make sure Brackets are mounted Level or the shade will not roll straight.
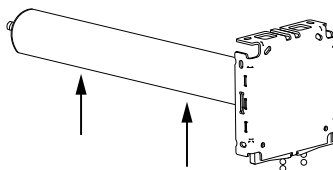
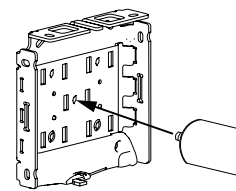| Step 2	**Install the Shade**

5" Fascia Brackets

Step 1
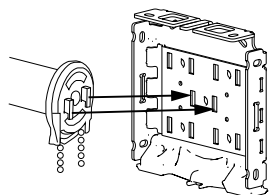
Install the clutch end or motor end of the shade first by inserting the tabs into the holes on the plate of the bracket

Step 2

Be sure to support the shade in the middle and not to rest it completely on the tabs of the clutch or motor to avoid damaging them
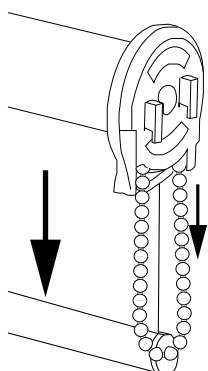
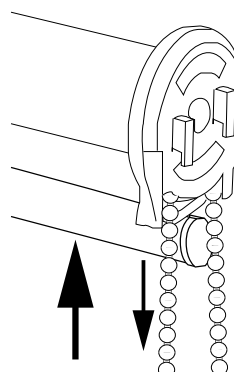**Step 3**

insert the spring loaded pin end of the idler end into the corresponding hole on the opposite bracket

Step 3	**Operate the Shade**

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level. If brackets are level and the shade still skews, it may require shimming.

Shimming

FIGURE A
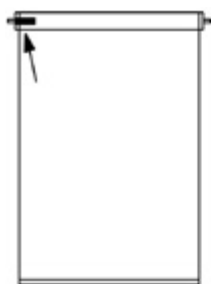
FIGURE B

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.
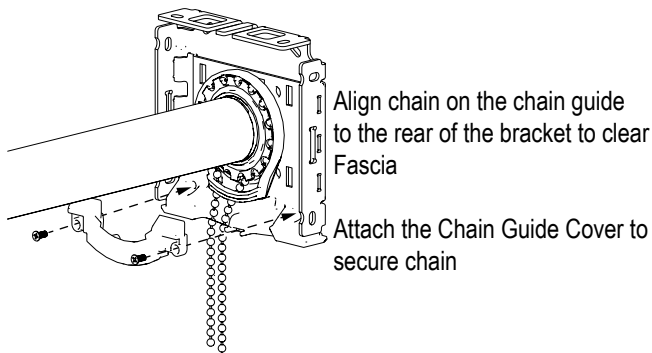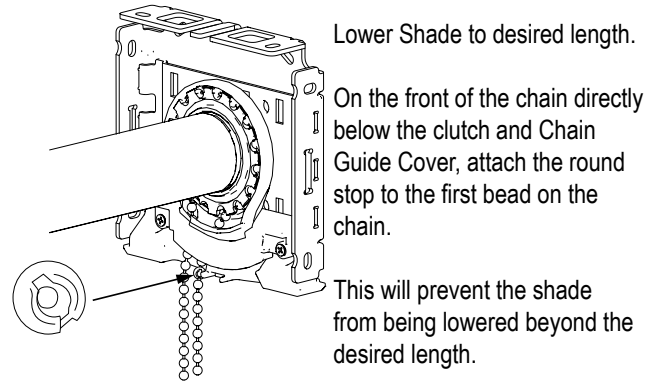
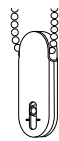## Step 4 — Install Cord Tensioner, Hold Downs, Chain Stop, Chain Guide Cover
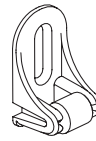
Chain Guide Cover

Align chain on the chain guide to the rear of the bracket to clear Fascia

Attach the Chain Guide Cover to secure chain

Chain Stop

Lower Shade to desired length.

On the front of the chain directly below the clutch and Chain Guide Cover, attach the round stop to the first bead on the chain.

This will prevent the shade from being lowered beyond the desired length.

Cord Tensioner

See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

Step 5 — Install the Fascia

After the shade is installed and operates correctly, proceed to install the fascia
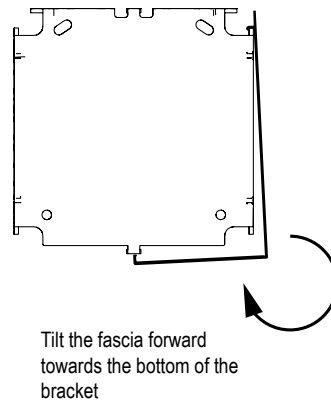
Step 1

Tilt fascia so that the lip at the top of the fascia can hook onto the top of the bracket

Step 2

Tilt the fascia forward towards the bottom of the bracket

Step 3

Make sure that the fascia snaps into place on the bracket tab

Step 6 — Install the Bracket Covers

Push end caps onto brackets and snap into place

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18-2204-5FASCI APR. 2019

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Custom Window Shades
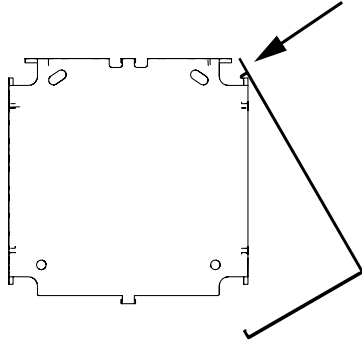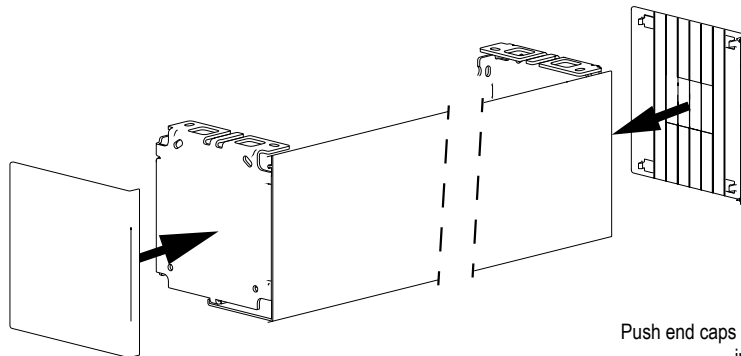
Installation Instructions

5" Fascia DUAL

SL clutch and Motorized
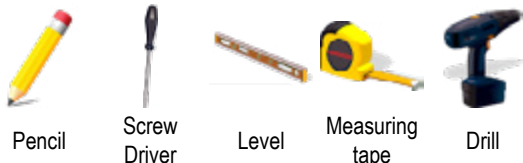
LAFAYETTE interior fashions™

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
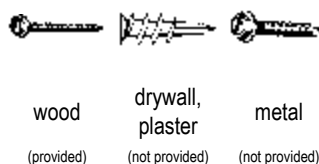
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
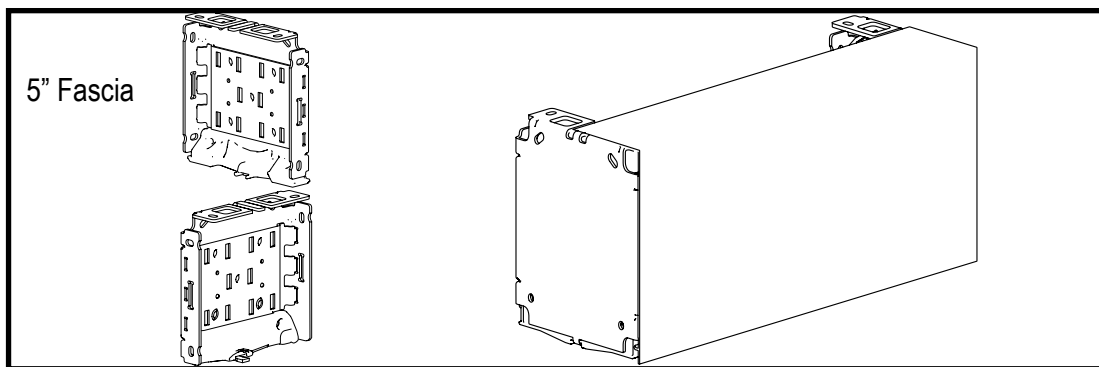Additional fasteners may be needed on your specific mounting surface.

Tools					Fasteners		
Pencil	Screw Driver	Level	Measuring tape	Drill	wood (provided)	drywall, plaster (not provided)	metal (not provided)

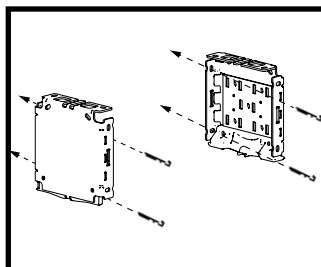### Your Shade — Dual Shade SL/Motorized with 5" Fascia

5" Fascia

Notice: the Fascia is installed differently on Dual Shades attaching from the top of the brackets

Step 1 — Install Brackets

The Open End of each bracket faces Downward, as shown below.
Use at least two screws per bracket, and make sure screw heads clear the clutch.
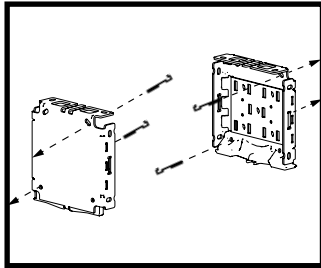
Outside Mount

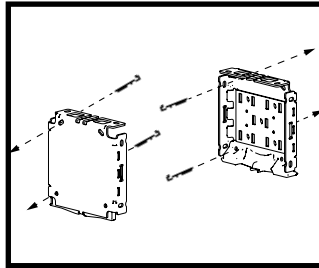Make sure Brackets are mounted Level or the shade will not roll straight.

If your installation is Inside Mount, Partial Inside Mount, or Ceiling Mount the Fascia and brackets need to be pre-assembled and installed at one time

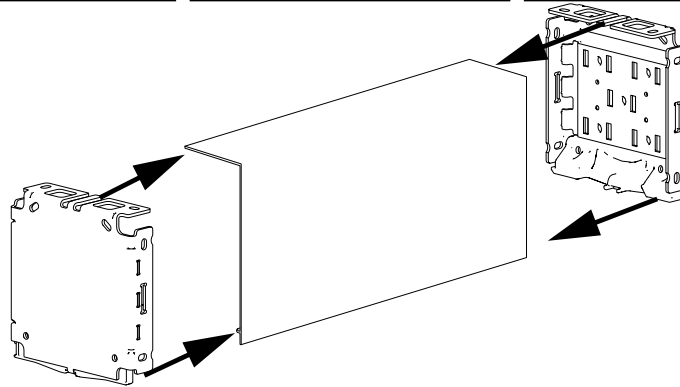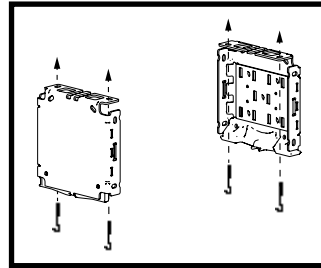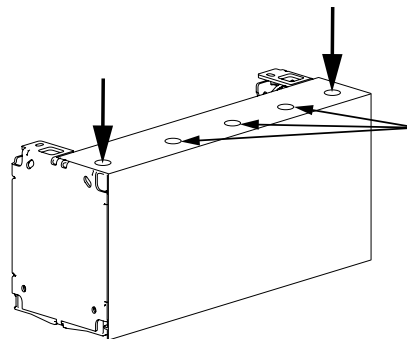| Inside Mount	Partial Inside Mount	Ceiling Mount

Slide Brackets into Fascia so they lock into the tabs of the Fascia

Additional holes may be drilled in the middle to make installation easier for one person

For **Ceiling Mount** installations holes need to be pre-drilled into the Fascia over the bracket holes for the screws to attach to mounting surface.
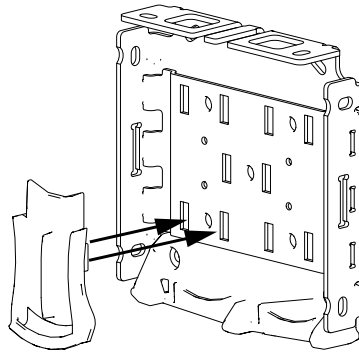Use a 3/16" drill bit
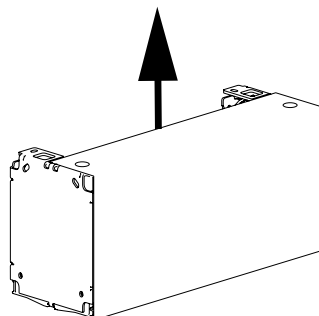
With fascia and brackets assembled and any holes needed pre-drilled, raise assembled Fascia and Brackets into window and attach brackets with appropriate fasteners
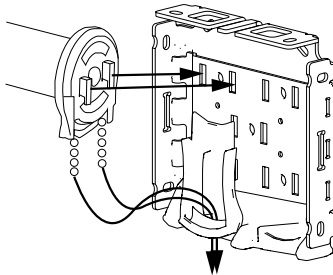
Step 2   **Install the Chain Guide**

Insert the tabs of the
Chain Guide into the
lower left slots of the
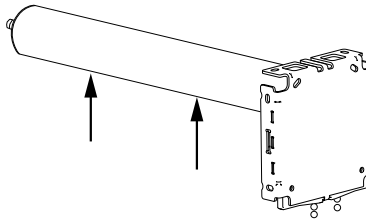bracket and slide
down into place
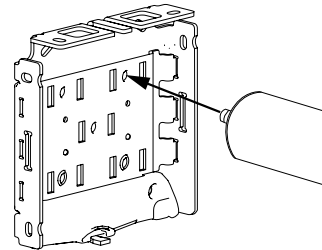
Step 3   **Install the Shades**

Step 1

Install the clutch end or motor end of the
shade first by inserting the tabs into the
holes on the plate of the bracket. Guide
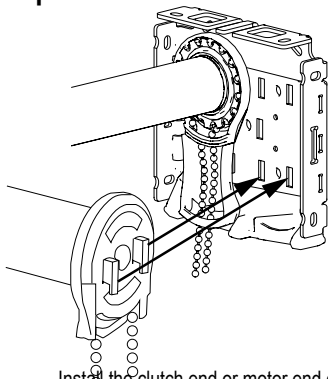chain through the Chain Guide

Step 2

Be sure to support the shade
in the middle and not to rest
it completely on the tabs of
the clutch or motor to avoid
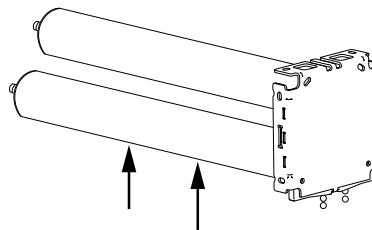damaging them

Step 3

insert the spring loaded pin
end of the idler end into the
corresponding hole on the
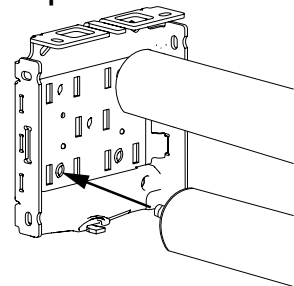opposite bracket

Step 4

Install the clutch end or motor end of
the shade first by inserting the tabs
into the holes on the plate of the
bracket

Step 5

Be sure to support the shade
in the middle and not to rest
it completely on the tabs of
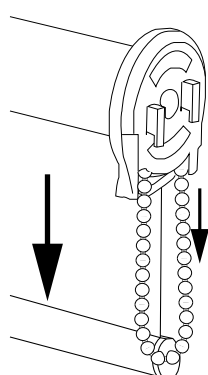the clutch or motor to avoid
damaging them

Step 6

insert the spring loaded pin
end of the idler end into the
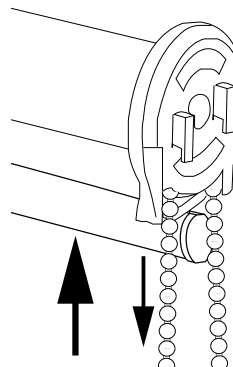corresponding hole on the
opposite bracket

| Step 4 | **Operate the Shades** |

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Check Shades for proper operation. If shades Skew left or right (does not roll up straight), check that the brackets are level. If brackets are level and the shade still skews, it may require shimming.
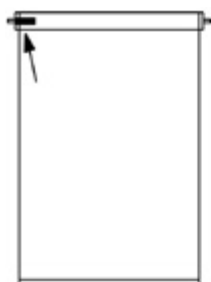
Shimming

FIGURE A

FIGURE B

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.
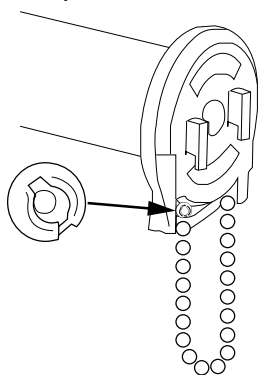
| Step 5 | **Install Cord Tensioner, Hold Downs, Chain Stop, Chain Guide Cover** |

Chain Stops

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.

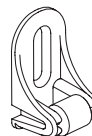This will prevent the shade from being lowered beyond the desired length.

Repeat for each shade

Cord Tensioners

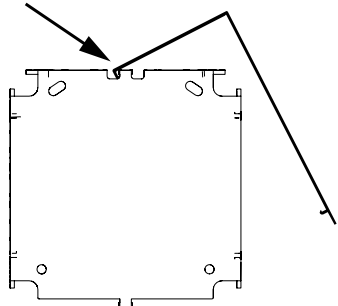See Cord Tension Lock installation instructions

Hold Downs

See Hold-Down installation instructions

After the shade is installed and operates correctly, proceed to install the fascia

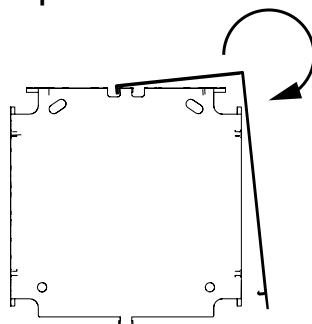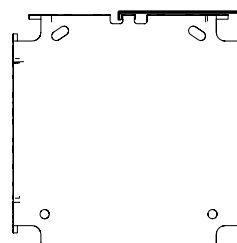| Step 6 | **Install the Fascia for Outside Mount** |

Step 1

Step 2

Step 3

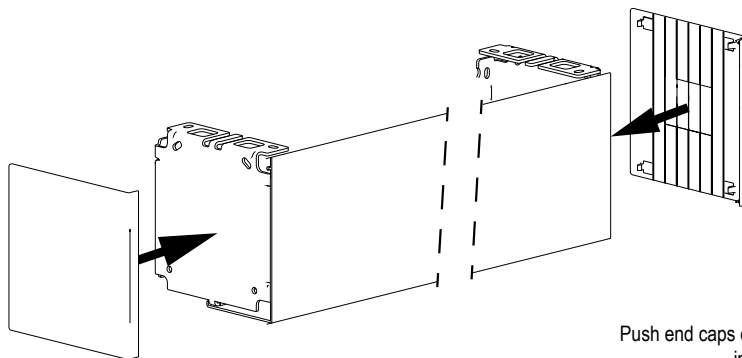Tilt fascia so that the lip at the top of the fascia can hook onto the top of the bracket

Tilt the fascia forward towards the bottom of the bracket

Make sure that the fascia snaps into place on the bracket tab

| Step 7 | **Install the Bracket Covers for Outside Mount** |

Push end caps onto brackets and snap into place
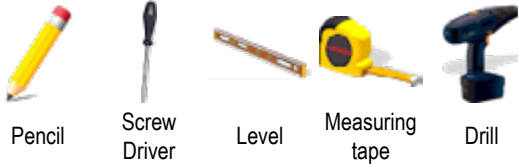
genesis®

Light Blockout System

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
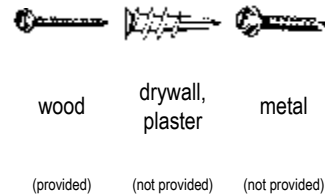
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
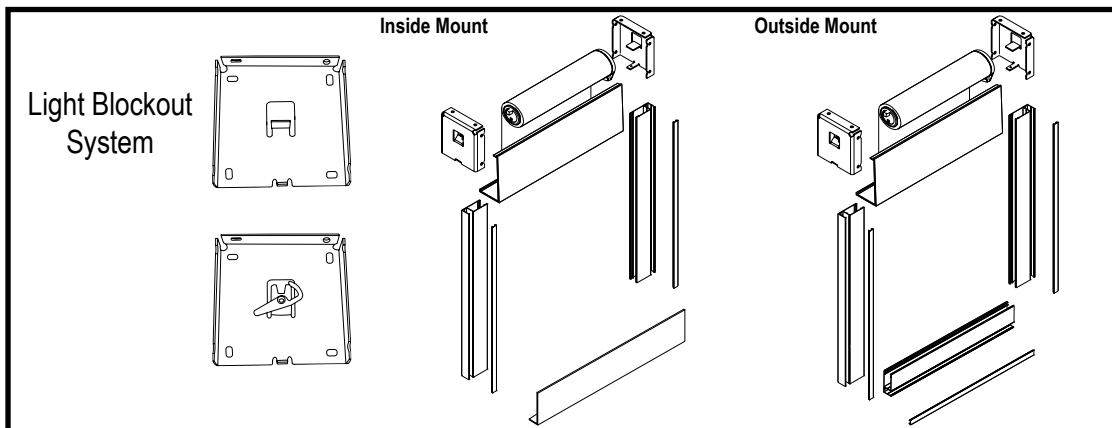Additional fasteners may be needed on your specific mounting surface.

Tools

Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade

Light Blockout System

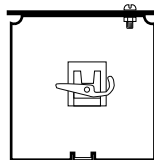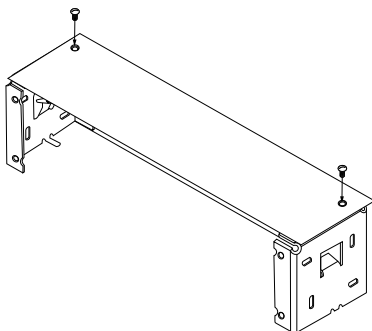Inside Mount   Outside Mount

Step 1   Attach Top/Rear Fascia

Use the pre-drilled holes in the fascia to attach the Top/Rear cover using the bolts and nuts provided
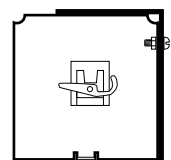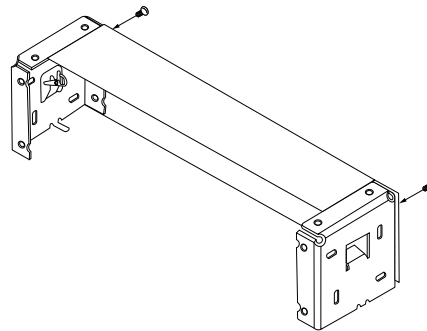
Outside Mount

For Outside Mount installation, the wide face of the Top/Rear Fascia is oriented on the Top of the brackets

Inside Mount

For Inside Mount installation, the wide face of the Top/Rear Fascia is oriented towards the Rear of the brackets
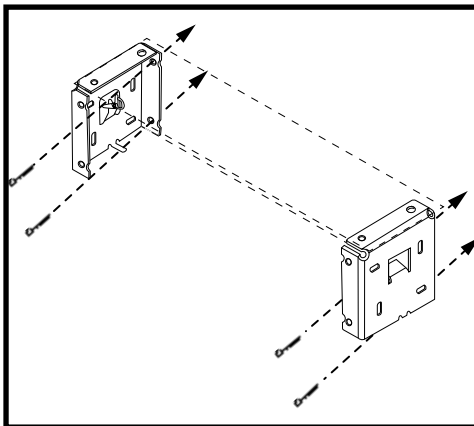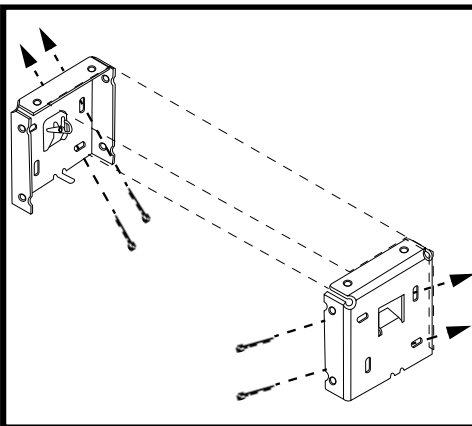
Step 2 — Install Brackets

The Open End of each bracket faces Downward, as shown below.
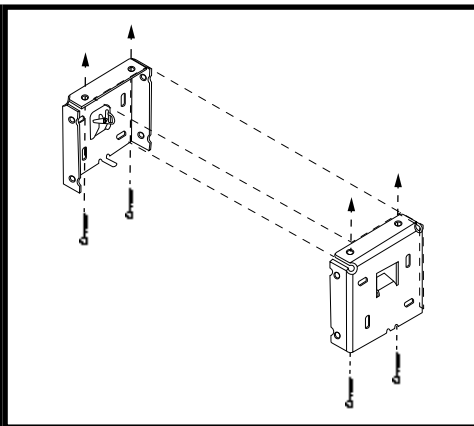Use at least two screws per bracket
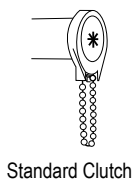
Outside Mount **Inside Mount** **Ceiling Mount**

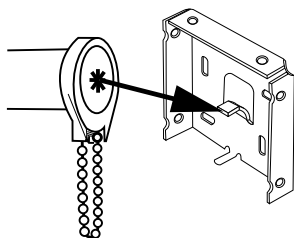Use a Level to make sure Brackets are mounted level or the shade will not roll straight.

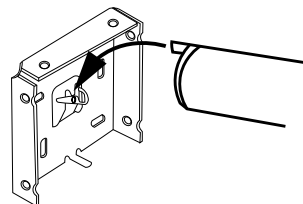## Step 3 — Install the Shade

Step 1 **Step 2** **Step 3**

Standard Clutch

Push the clutch end of the shade straight onto the bracket with the tab

Lower the other end of the shade onto the "V" of the bracket. Make sure it is seated properly

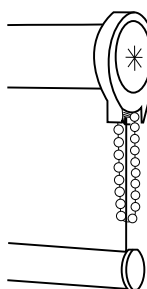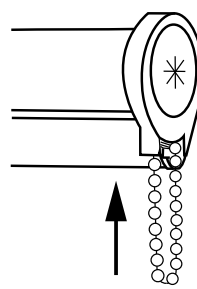With the shade seated in place turn the retainer arm to lock it securely
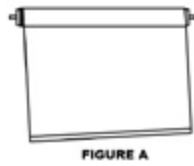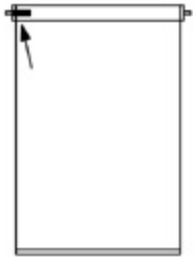
Step 4 — Operate the Shade

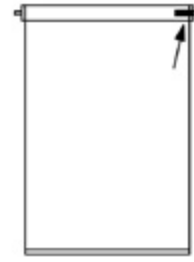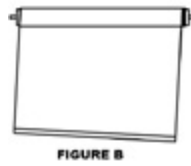Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level.
If brackets are level and the shade still skews, it may require shimming.

Shimming

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
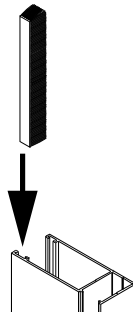
FIGURE A

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

FIGURE B

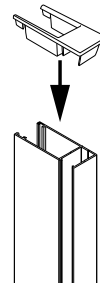| Step 5	**Install the Side Channels**

Step 1

Make sure that the pile is inserted into the channel on the room side of the side pieces
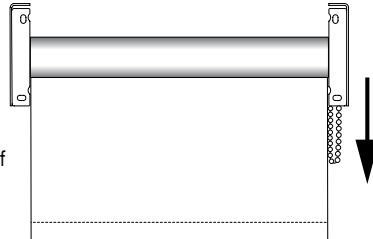
Step 2

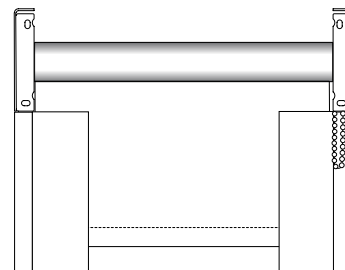Insert the Fabric Guide piece onto the tops of each side Channel

Step 3

Lower the shade slightly to fit the shade onto the top of the channel

Step 4

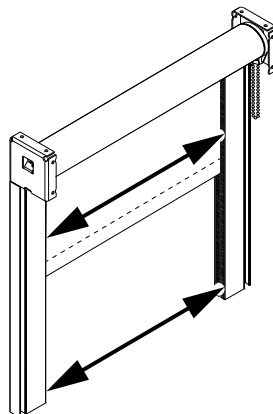Align the outer edge of the side channels with the outside of the brackets and hold them snug against the brackets
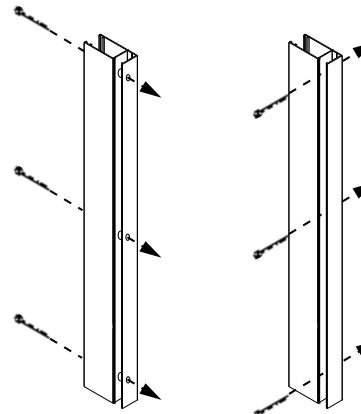
Step 5

Make sure the Side Channels are the same distance apart on the top and bottom to ensure the opening is square.

Step 6

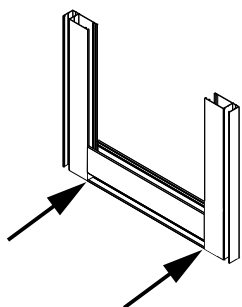**Inside Mount**   **Outside Mount**

Use the screws provided to attach the side channels to the mounting surface through the pre-drilled holes in the side channels.
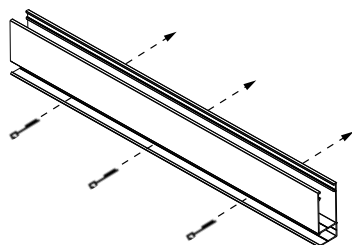
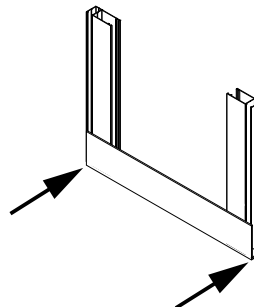| Step 6 | **Install the Bottom Channel** |

Outside Mount

Align the bottom edge of the bottom channel with the bottom of the Side Channels
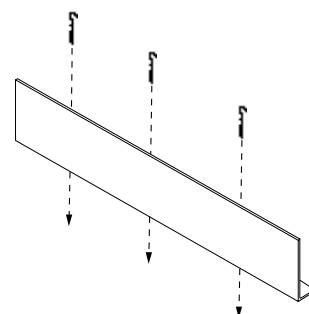
Run screws through the access channel to attach to mounting surface

Inside Mount

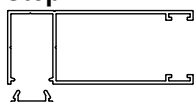Slide the bottom channel underneath the bottom of the Side Channels and align

Screw down through the smaller side to attach to mounting surface
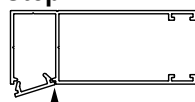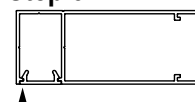
| Step 7 | **Install Access Channel Cover** |

Step 1

Align Access Channel Cover with Side Channel

Step 2

Push one side against the groove in the Side Channel
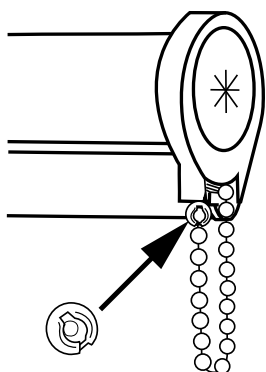
Step 3

Snap into place

| Step 8 | **Install Cord Tensioner, Hold Down, Chain Stop** |

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.

This will prevent the shade from being lowered beyond the desired length.

Hold Downs

See Hold-Down installation instructions

Cord Tension Lock
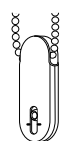
See Cord Tension Lock installation instructions

After the shade is installed and operates correctly, proceed to install the fascia

| Step 9 | **Install the Front Fascia** |

Step 1
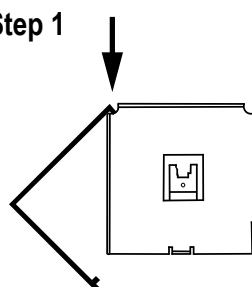
Tilt fascia so that the lip at the top of the fascia can rest into the slots in the top of the bracket

Step 2

Tilt the fascia forward until it snaps onto the bottom bracket tabs

LAFAYETTE
interior fashions

18-2220-03   Sept. 2019

genesis®

Custom Window Shades

Installation Instructions
Board Mounted Shade and Accu-Rise

Thank You

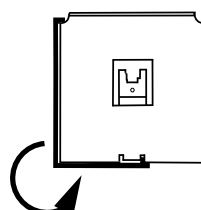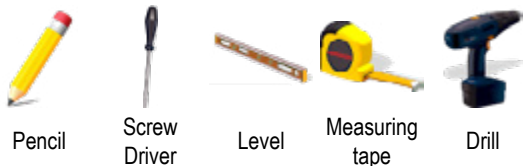Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
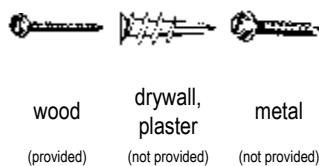
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
Additional fasteners may be needed on your specific mounting surface.
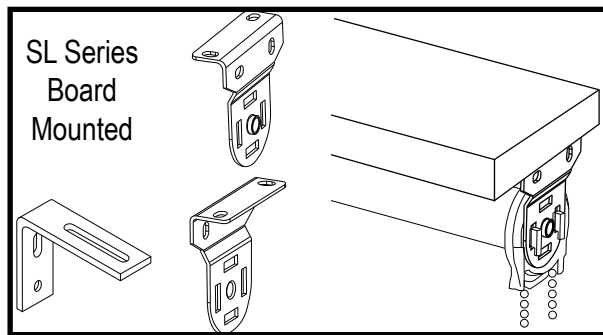
Tools

Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade

SL Series
Board
Mounted

Step 1 — Space Brackets in Window

For **Inside Mount** installations, no brackets are necessary.
3" screws are provided to secure shade directly to window opening, but they should still be spaced evenly across the board

For **Outside Mount** installations, brackets are necessary.
1 1/2" screws are provided to secure the bracket to the wall and
3/4" screws are provided to secure the bracket to the board

Measure 2" in from each end of the headrail and mark the bracket
location on the mounting surface. Space additional brackets evenly between the end brackets.

2" max   Space Evenly   Space Evenly   2" max
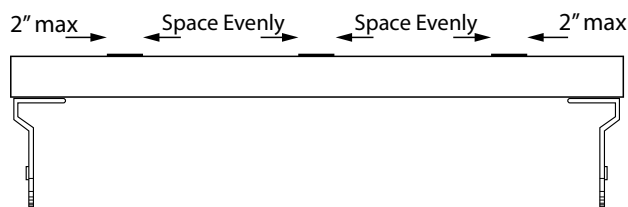
Shade Width	Brackets Required
15" - 48"	2
48 1/16" - 72"	3
72 1/16" - 90"	4
90 1/16" - 120"	5
120 1/16" - 156"	6

Use a Level to make sure the mounting surface is level

Step 2	**Install Brackets**

Once bracket locations are marked on the mounting surface begin installing the brackets

Outside Mount

1st
2nd
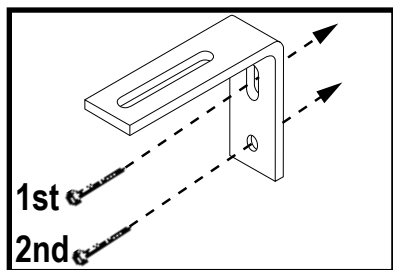
Begin installing the brackets by using the elongated hole first in case any adjustments must be made.

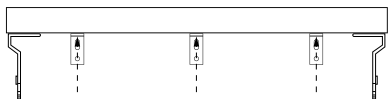The brackets **must be level** to ensure proper operation of the shade.

Once the brackets are properly aligned use the second, round hole on the bracket to secure to mounting surface

Step 3	**Install Board**

Once bracket locations are marked on the mounting surface begin installing the brackets
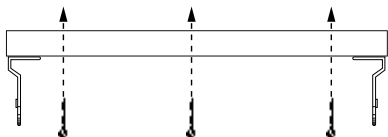
Outside Mount

Place board on top of mounted brackets

Adjust shade side to side for optimal window coverage

Place 3/4" screw up from the bottom of the board and into the slotted channel on bracket

Inside Mount

Space screws the same way brackets would be spaced. 2" in from the ends and evenly space the rest needed given your opening width and mark where holes are needed
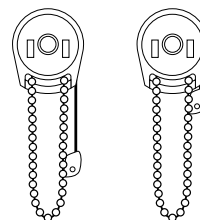
Pre-drill with a 1/8" drill bit

Run screws vertically through board into mounting surface

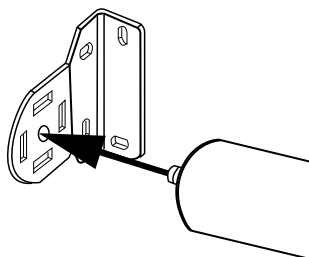| Step 4	**Install the Shade**

Make sure that the shades are rolled up to the roller before installation

Too Low   Correct

Step 1

Step 2

Step 3

Gently push the hook arms down onto the bracket to lock them in place.
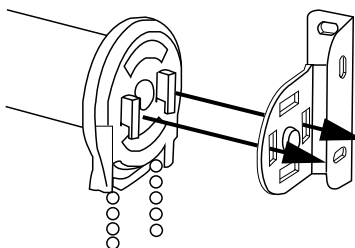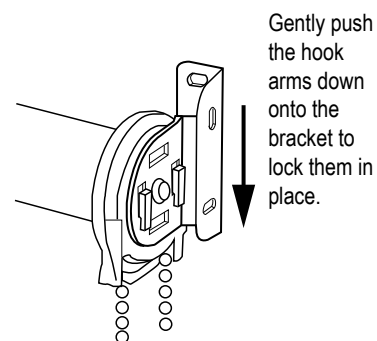
Insert the Spring Loaded Pin end into the round hole in the bracket

Keeping the pin end in the bracket, insert the Hook Arms on the clutch straight into the receiving slots on the bracket.
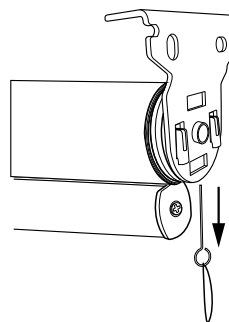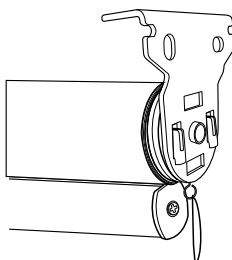
The bottom of the clutch should always point down.

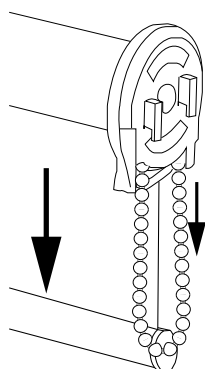**CAUTION:** DO NOT remove the retainer pin before shade is fully installed and seated in brackets

Accu-Rise

Remove retainer pin after shade is fully installed and the hook arms are fully seated in the bracket.
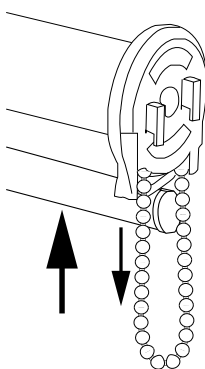
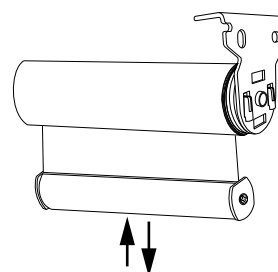| Step 5	**Operate the Shade**

Accu-Rise

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Pull Accu-Rise shade gently from the center of the shade to lower it. Push up from center to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level.
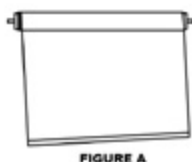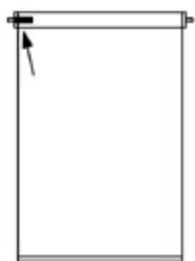If brackets are level and the shade still skews, it may require shimming.

Shimming

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
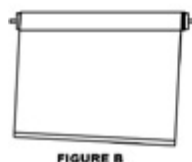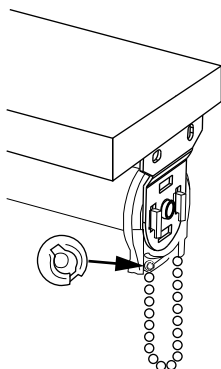
FIGURE A

FIGURE B

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

Step 6   Chain Stop, Cord Tension Lock, Hold Downs

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.

This will prevent the shade from being lowered beyond the desired length.

Cord Tension Lock

See Cord Tension Lock installation instructions
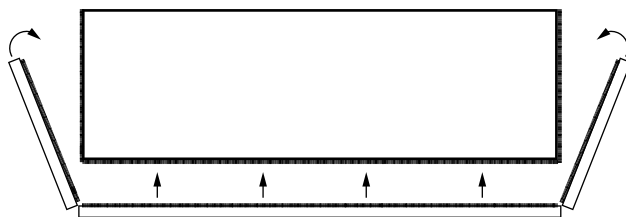
Hold Downs

See Hold-Down installation instructions

Step 7   Attach Valance

Attach valance to velcro on headrail

Make sure to line top of valance up with top of board

For Valances with returns simply rotate them onto the velcro on the ends of the board after the front is attached

genesis®

Installation Instructions
Exterior Roller Shade with Cable Guide

Thank You

Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.

Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
Additional fasteners may be needed on your specific mounting surface.
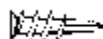
Tools

Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade

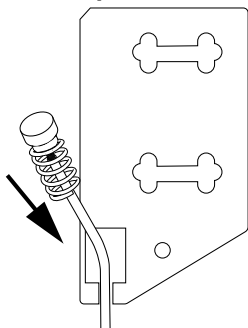Cable Guide System
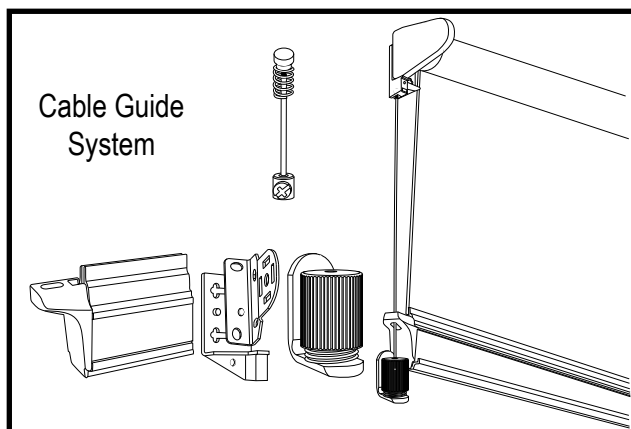
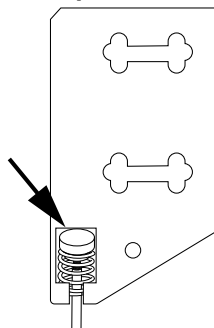## Step 1 — Build the Upper Cable Support Plate

Step 1

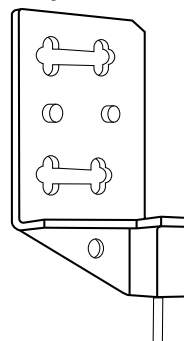Slide the Spring up to the cable stop

Step 2

Guide the Cable through the bottom back of the Cable Support Plate

Step 3

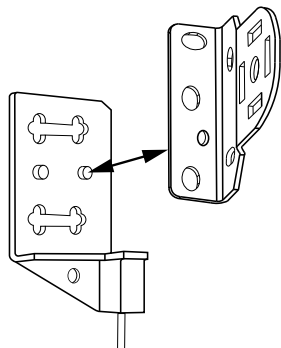Compress the Spring and insert the Spring and Cable Stop into the Cable Support Plate Retainer Slot

Step 4

The cable should come down neatly through the bottom of the Cable Support Plate
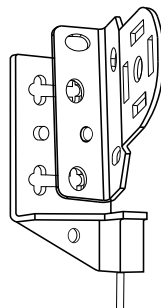
Repeat the process for both sides of the shade

Step 2 — Attach Bracket to Cable Support Plate

Step 1

Step 2

Step 3

Align the Bracket with the peg on the Cable Support Plate
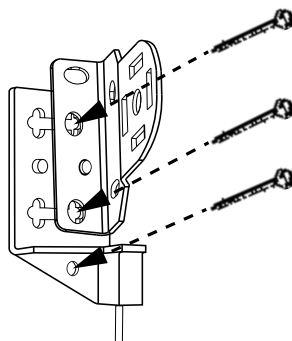
Line up the holes on the bracket so it is straight up and down
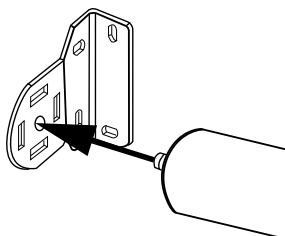
Line up outer edges at the outside of the ordered width and mark holes

Pre-drill holes where marked and then use 3 screws to mount the Bracket and Cable Guide Assembly to mounting surface

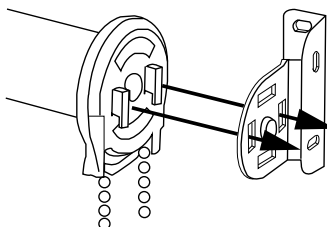**Repeat the process for both sides of the shade**

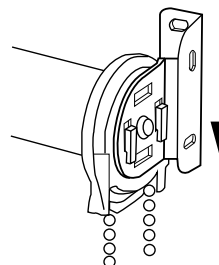## Step 3 — Install the Shade

Step 1

Step 2

Step 3

Insert the Spring Loaded Pin end into the round hole in the bracket

Keeping the pin end in the bracket, insert the Hook Arms on the clutch straight into the receiving slots on the bracket.
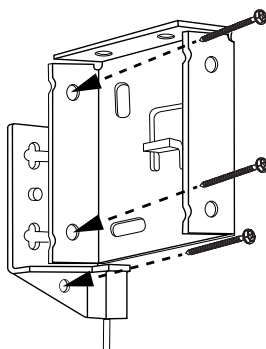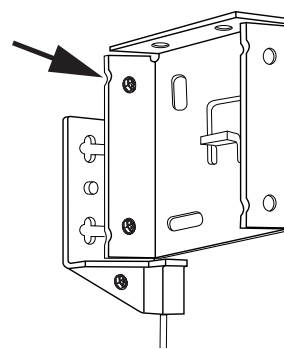
Gently push the hook arms down onto the bracket to lock them in place.

Fascia Instructions — Attach Fascia Bracket to Cable Support Plate

Pre-drill holes where marked and then use 3 screws to mount the Bracket and Cable Guide Assembly to mounting surface
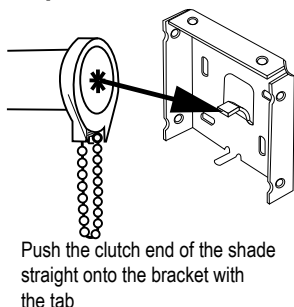
A shim is required on the top half of the Fascia Bracket to ensure that it is mounted evenly against the mounting surface

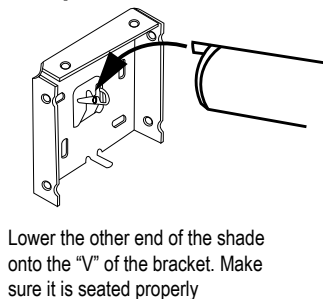**Repeat the process for both sides of the shade**

Install the Shade in Fascia brackets

Step 1

Push the clutch end of the shade straight onto the bracket with the tab

Step 2

Lower the other end of the shade onto the "V" of the bracket. Make sure it is seated properly

Step 3

With the shade seated in place turn the retainer arm to lock it securely
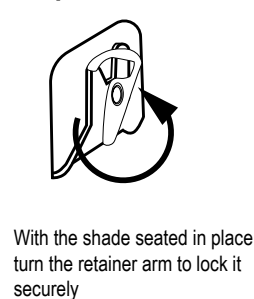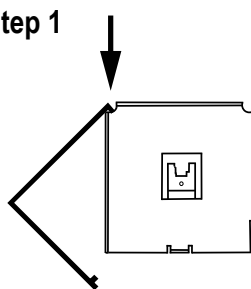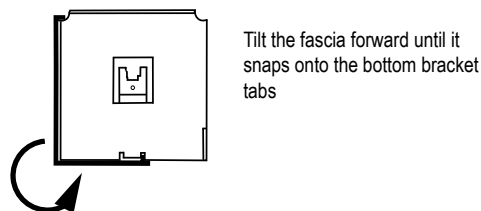
Install the Fascia

Step 1

Tilt fascia so that the lip at the top of the fascia can rest into the slots in the top of the bracket

Step 2

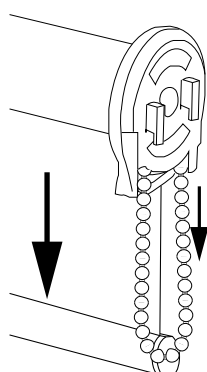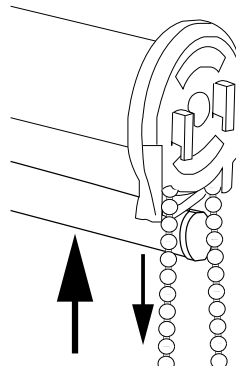Tilt the fascia forward until it snaps onto the bottom bracket tabs

Step 4 | **Operate the Shade**

Pull gently on the back side of the chain to to lower it.

Pull gently on the front side of the chain to to raise it.

Check Shade for proper operation. If shade Skews left or right (does not roll up straight), check that the brackets are level. If brackets are level and the shade still skews, it may require shimming.
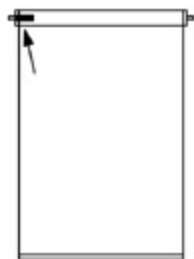
Shimming

If shade veers toward the right (Fig. A) lower the shade completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.
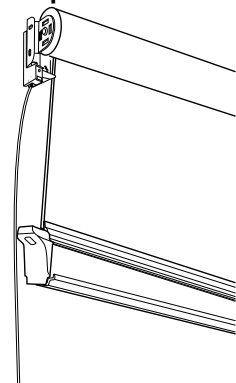
FIGURE A

FIGURE B

If shade veers toward the left (Fig. B) lower the shade completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved.

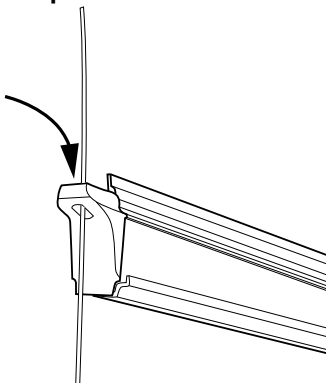| Step 5	**Install Cable to the Shade**

Step 1

Step 2

Step 3
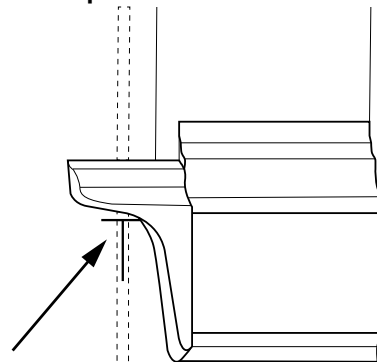
Lower the shade 12"

Guide the Cable through the hole in the Hem Bar End Cap
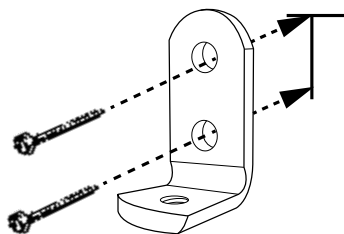
Lower the shade to the desired finished length and mark the location of the Cord and End Cap.

Repeat the process for both sides of the shade

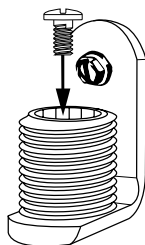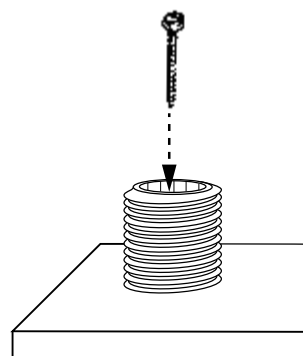| Step 6	**Install Lower Cable Tensioner**

Step 1

Step 2

Use the mark you made in the previous step to line up the L bracket and use two screws to attach it to the mounting surface

With the L bracket in place use the small screw to attach the Threaded Cable Adjuster

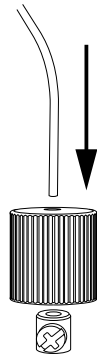If you are mounting on a window sill or other horizontal mounting surface, attach the Threaded Cable Adjuster to that surface with a screw
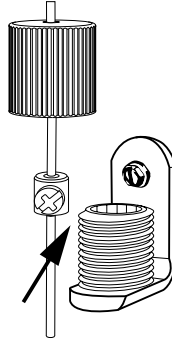
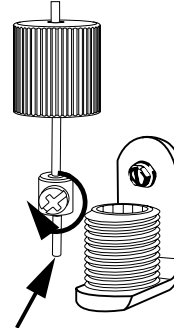| Step 7 | **Install Cable into Lower Cable Tensioner** |

Step 1

Insert cable through the Threaded Adjustment Cap first, and then the Cable Retainer Sleeve
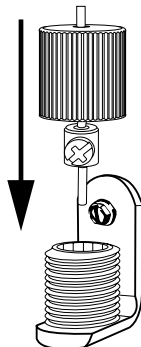
Step 2

Line up the Cable Retainer Sleeve with the Top of the Threaded Lower Cable Tensioner
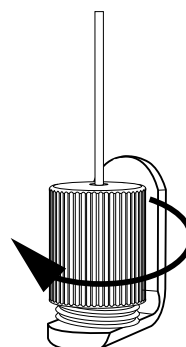
Step 3

Tighten the set screw on the Cable Retainer Sleeve by turning the locking screw clockwise.
Cut the cable off 1/8" past the sleeve

Step 4

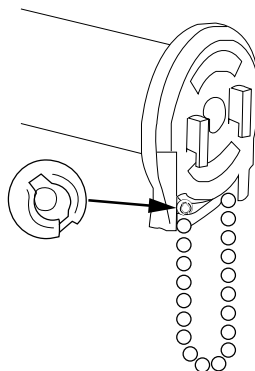Insert the Cable and Retainer Sleeve into the Threaded Lower Cable Tensioner

Step 5

Twist on the Threaded Adjustment Cap and tighten until the cable is taut

Do not Overtighten

| Step 8 | **Chain Stop, Cord Tension Lock** |

Lower Shade to desired length.

On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain.

This will prevent the shade from being lowered beyond the desired length.

Cord Tension Lock

See Cord Tension Lock installation instructions

LAFAYETTE interior fashions™

18-2220-06   APR. 2019

Installation Instructions

Roman Shade
Standard, Achieva, Quick Lift, CareRing, Top Down/Bottom Up

Specialty Shape-Roman Arches

Thank You

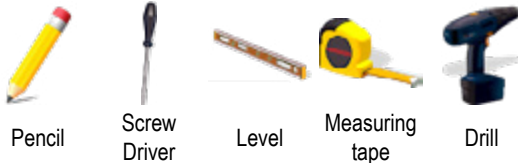Thank you for choosing Genesis Custom Window Shades.
With proper installation and care, your new shades will provide many years of beauty and performance.
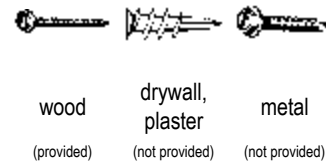
Before Installing

Remove shade from the package. Keep all packaging until shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen.
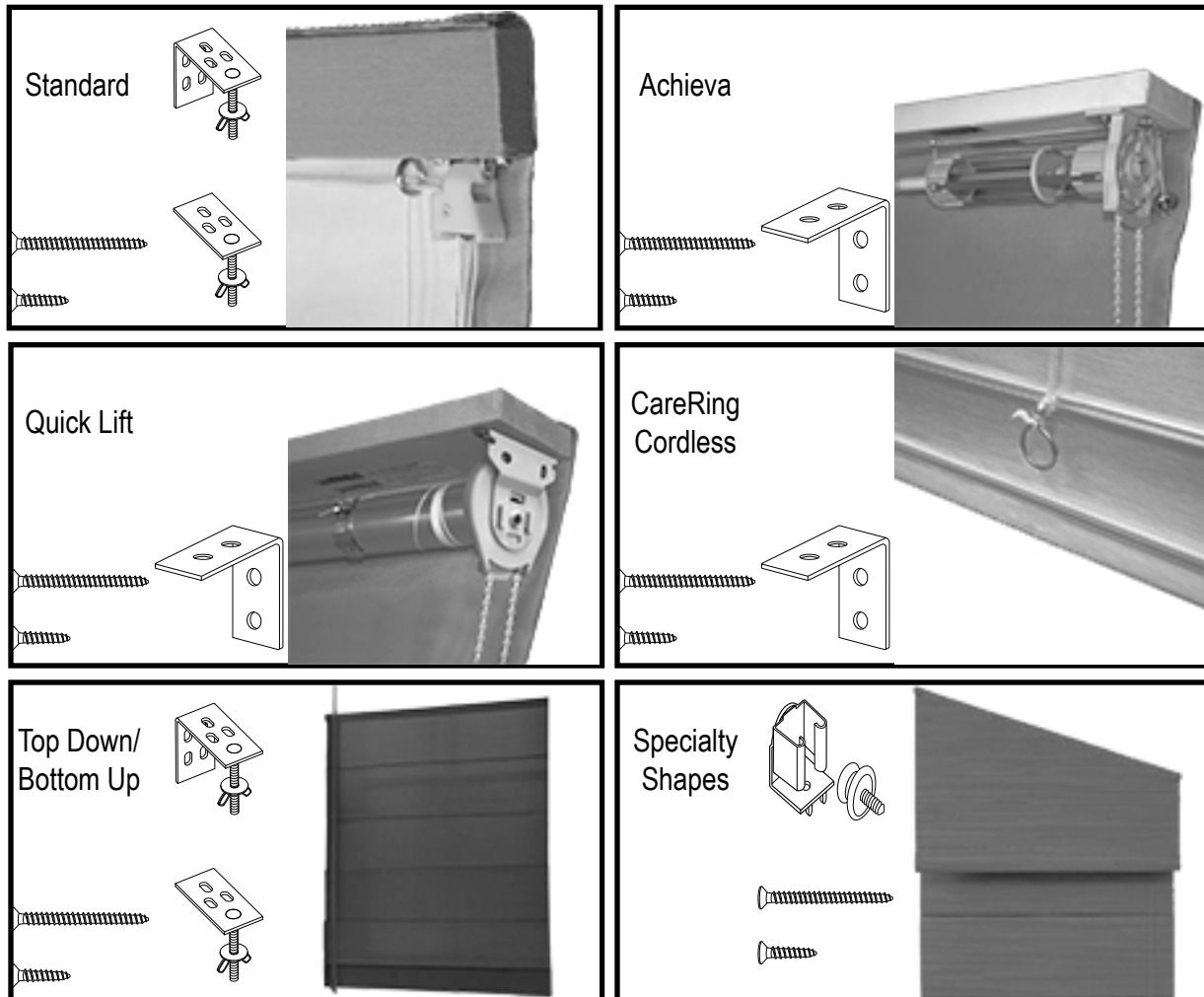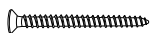Additional fasteners may be needed on your specific mounting surface.

Tools

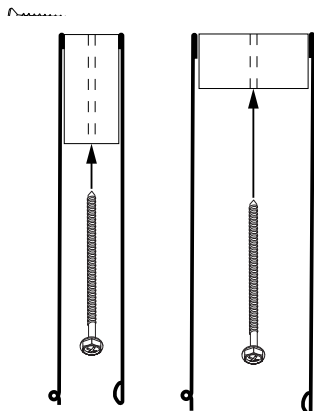|				
Pencil	Screw Driver	Level	Measuring tape	Drill

Fasteners

wood	drywall, plaster	metal
(provided)	(not provided)	(not provided)

Your Shade

Standard

Achieva

Quick Lift

CareRing Cordless

Top Down/ Bottom Up

Specialty Shapes

Inside Mount
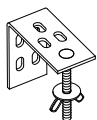
For **Inside Mounts** there are no brackets required

- Space screw locations evenly on the headrail and pre-drill using an ⅛" drill bit
- Make sure that screws are clear of any hardware or moving cords that operate the shade
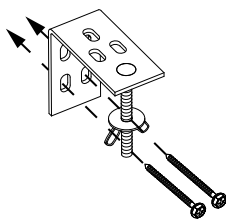- Attach headrail to mounting surface using 3" screws

(Hardware removed for clarity)

New York Brackets

Shades using New York Brackets will have routs in the headrails.
The routs are set in 1⅜" from the ends of the headrail and are 5¼" wide.
Any additional routs will be evenly spaced on the board.

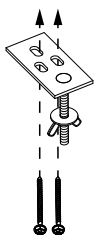1⅜" 5¼"   5¼"   5¼" 1⅜"
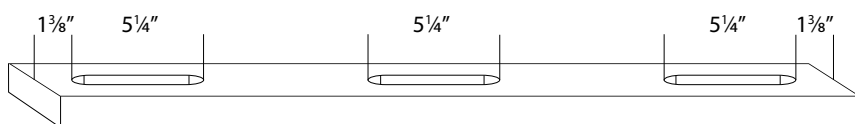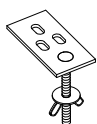
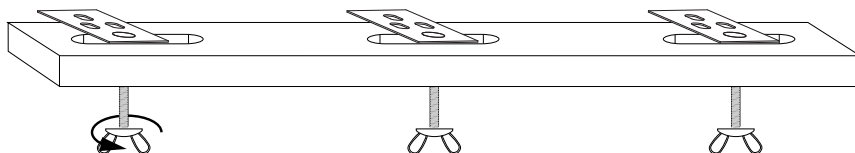(Hardware and shade removed for clarity)

Outside Mount   **Ceiling Mount**

- Locate routs on headrail and place brackets to ensure their placement does not interfere with any hardware or moving cords
- Mark mounting surface and Pre-drill mounting surface using an ⅛" drill bit
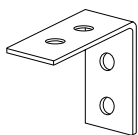- Attach brackets to mounting surface using 2 1 ½" screws

- With the brackets installed align the routs in the board with the bolts on the brackets and push through headrail
 (An awl might be required to punch through fabric to avoid damage)
- Tighten wingnuts snug against the board by turning clockwise

L Brackets

• Measure 2" in from the ends of the headrail
• Make sure that brackets are clear of any hardware or moving cords that operate the shade
• Mark the bracket location on the mounting surface.
• Space any additional brackets evenly on the headrail
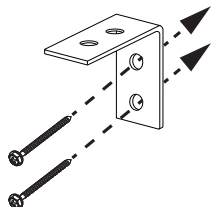
• Mark mounting surface and Pre-drill mounting surface using an ⅛" drill bit
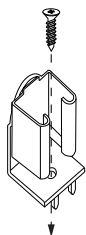• Attach brackets to mounting surface using 2 1 ½" screws
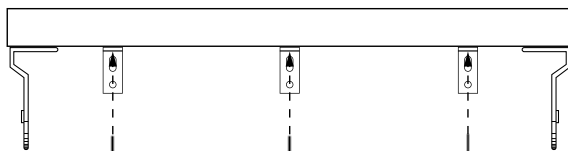
(Hardware and shade removed for clarity)

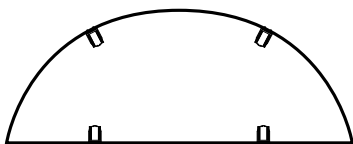• With brackets installed use a 1 ½" screw to attach the headrail

Specialty Shape

Inside Mount Only

• Space Button Catches evenly across your Specialty Shape and mark mounting surface
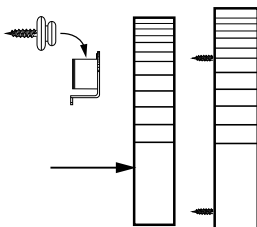• Attach brackets to mounting surface using the screw provided

Step 1

Step 2

(Hardware and shade removed for clarity)

Step 3

Step 4

Space Button Catches evenly in window opening
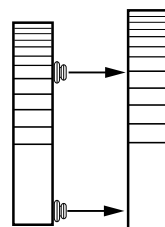
Place Buttons with screws into the Button Catches. Line up your Specialty Shape and press against screws
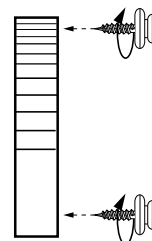
Use the marks that the screws made as a guide to install the Button Screws by turning directly into the Specialty Shape
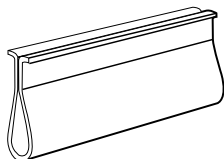
Snap buttons into the button catches in the opening to install the Specialty Shape

Installation Instructions
Decorative Accents and Pulls

Decorative Accents and Pulls are shipped separate to avoid damage in shipping. All pulls are designed for a sewn hemline and wooden slat
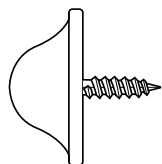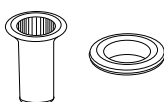
Plastic Hem Grip

Remove wood slat from pocket, install hem grip, then slide slat inside hem.

Decorative Pulls

Ring Pull   **Tassel**

Higbee Button   **Eyelet**
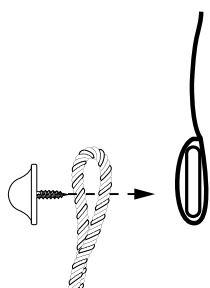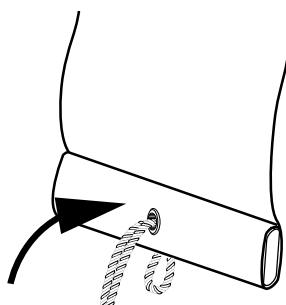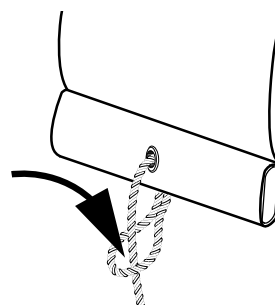
If you have a Higbee Button, screw directly into the center of the bottom wooden hem and tighten on the loop of the pull

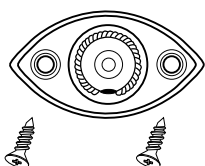If you have a factory installed Eyelet in your hem, pull the Loop through the eyelet

Then drop the Decorative Pull through the loop and pull snug to tighten

Decorative Accents

A Decorative plate with screws will be sent for attachment to the front of the shade hemline

Decorative Plate   **Carpet Pull**   **Charleston Pull**   **Leather Pull**

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